

Minutes of Fairview City Council Meeting, Tuesday, January 26, 2016

Minutes of Fairview City Council Meeting held on Tuesday, January 26, 2016, at 7:30 p.m. at 85 South State Street, City of Fairview, County of Sanpete, State of Utah.

Mayor Jeff Cox called the meeting to order at 7:30 p.m. Council Members present were Kaelyn Sorensen, Cliff Wheeler, Casey Anderson, Bob St. Jacques, Bawb Nielsen. City employee present were Dave Taylor, Jan Anderson, and Willy Rivera. Citizens present were David Lee, Richard and Julia Prue, Robert and Evelyn Morris, Jackson and Charlet Pemberton, Mike Sorensen, Mike Baldwin, Gerald Peahl, Kenny and Brook Cox, Matt Sorensen, and Cliff Keller.

City Employee Dave Taylor offered the invocation and led the Pledge of Allegiance.

APPROVAL OF MINUTES:

No minutes were available for approval.

PUBLIC HEARING/APPEARENCES/COMMUNICATIONS:

None:

REPORTS/ACTION ITEMS – BOARDS/COMMITTEES/STAFF/OFFICERS:

Planning Commission

Megan Dimmick – Home-Occupation Permit (HOP) Approval, 216 South 200 East, Detail Car Cleaning. She met before the Planning Commission and has met all requirements and recommends approval. She will have one car at a time in the garage of her home. Councilman Bob St. Jacques moved **to approve the HOP**, Councilman Bawb Nielsen seconded the motion. The voting was unanimous in favor of.

Jessica Madsen – Home-Occupation Permit Approval, 55 North 300 east, Business Support Service. The Planning Commission reviewed the permit and recommended approval. This is a side-business for Jeremy and Jessica Madsen's kids, they are a business support service for their father's business. It is mostly paperwork. Councilman Cliff Wheeler moved **to approve the HOP per recommendation from the Planning Commission**. Councilwoman KaeLyn Sorensen seconded the motion. The voting was unanimous in favor of.

Approve Amendment Change to Fairview City Zoning Ordinance #2001-01, Chapter 18, Business – Commercial Zone, to include Commercial Business Design Standards. The purpose of the amendment provides standards and guidelines for building design of commercial business developments. It is a guideline to enhance the visual quality of the development, to create developments that encourage pedestrian activity, to promote buildings of lasting architecture and aesthetic appeal. A public hearing was held. No comments were given and was passed on to the City Council for their approval. Councilman Cliff Wheeler moved **to approve the Amendment to the Fairview City Zoning Ordinance #2001-01, Chapter 18, Business – Commercial Zone to include commercial Business Design Standards**. Councilman Bob St. Jacques seconded the motion. The voting was unanimous in favor of.

Planning Commission Chair and Co-Chair Approval. The Planning Commission recommended that the City Council appoint Alyson Lee as the chair and Mike Jarman as the co-chair. Councilman Bawb Nielsen moved **to accept Alyson Lee**

as Chair of the Planning Commission and Mike Jarman as co-chair. Councilman Cliff Wheeler seconded the motion. The voting was unanimous in favor of.

Approval of New Planning Commission Members. Two seats need to be filled in the Planning Commission. The names of Evelyn Morris and Dave McFarland were presented for approval. Councilman Bawb Nielsen moved **to accept the names of Evelyn Morris and Dave MacFarland to serve on the Planning Commission.** Councilman Bob St. Jacques seconded the motion. The voting was unanimous in favor of

Follow-Up On Liability Insurance with “Just Imagine Preschool”. Kerrie Jackson looked in the cost of liability insurance for her preschool. It was cost prohibitive. She will have her clients sign a waiver releasing the City of any liability.

Council Member Assignments. The following assignments were made by Mayor Jeff Cox:

- Councilman Bawb Nielsen - streets and EMS, emergency management Services, and Mayor Pro Tempore;
- Councilman Casey Anderson – power and parks and recreation;
- Councilman Cliff Wheeler – sewer, water, cemetery, and buildings and grounds;
- Councilwoman KaeLyn Sorensen – 24th of July activities; and
- Councilman Bob St. Jacques – Land Use Committee and economic development.

Approval to Investigate Lowering the Speed Limit on the Canyon Road. The speed limit on the 400 East or Canyon Road is 40 m.p.h. and on state street going through town the speed limit is 35 m.p.h. With the traffic that goes up the canyon and the traffic coming down the canyon, it is probably a good idea to look into this and keep it consistent with state street. Councilman Casey Anderson **moved to allow the Mayor and Dave Taylor to investigate lowering the speed limit on the canyon road.** Councilman Cliff Wheeler seconded the motion. The voting was unanimous in favor of.

Retirement of Judge Ivo Peterson Discussion. Mayor Jeff Cox received a letter from Ivo Peterson. He is retiring the end of June. Therefore, the justice court judge seat will be vacant. There is a process that the City must go through to fill this vacancy. A committee is formed, the committee will include three members of the Sanpete County Bar Association and two citizens from Fairview. This committee will meet and review applications received. The requirements to be a judge are that you must be at least 25 years old, a registered voter in Sanpete County or a neighboring county, and be a high school graduate. The committee will whittle the applicants down to three then those three applicants are then given to Mayor Jeff Cox, and then he will make a recommendation to the City Council for their ratification if they do not agree, the Council sends it back to Mayor Cox until they reach an agreement on the new judge. Mayor Cox has two names, Kenny Cox and Dave Taylor, to serve on the committee. Councilman Bob St. Jacques moved **to accept Kenny Cox and Dave Taylor to serve on the committee.** Councilman Cliff Wheeler seconded the motion. The voting was unanimous in favor of.

Discussion on Distance An Employee May Reside. Mayor Cox stated he had an employee approach him stating he may be moving and wanted to know the maximum distance he could live from the City. There is not a written policy. At the present time, one employee lives in Mt. Pleasant. Mayor Cox stated our employees are on-call, and, if a catastrophe happens, the response time becomes an issue. Mayor Cox suggested that a 15-minute response time be put in place. Councilwoman KaeLyn Sorensen agreed. Councilman Casey Anderson asked if it should be miles instead of time, Councilman Cliff Wheeler stated ten minutes at the most. Councilman Bob St. Jacques asked if the City would be losing an employee if they put this into policy-- hope not but could do. Mayor Cox stated that other employees have been told they needed to live in town or be on the power grid. This would not be fair to the other employee if this employee was allowed to live further than the 15 minutes. The Council was in agreement of the 15 minutes (note: In the February 23, 2016, council meeting under "Approval of Minutes", the Council wanted to have the minutes changed to reflect 10 miles instead of 15 minutes). At this time, no action is needed.

Open Meeting Act Review. City Recorder Jan Anderson reviewed with the Mayor and Council the rules and procedures on the open meeting act. This is done annually.

INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES:

Review and Discussion on Proposed Natural Hazard Assessment for Pre-Disaster Mitigation Resolution No. 2016-01R. This resolution ratifies something that has already been approved by other cities within the six-county area. It is a mitigation payment plan. It has a timeframe attached to it. Councilman Casey Anderson asked if it changes the maps-- it is being compiled. Councilman Bawb Nielsen asked if this was part of the disaster plan which Dave Taylor created a couple months back-- this is different. Councilman Casey Anderson asked if it is tied to past funding or future planning projects-- future planning. So this is a catch all plan for all the cities—yes. A list of future projects has been submitted. The City runs as a rider to this. Councilman Casey Anderson moved **to approve Resolution No. 2016-1R; A Resolution of the Fairview City Adopting the Sanpete County Natural Hazard Assessment for Pre-Disaster Mitigation plan.** Councilman Bob St. Jacques seconded the motion. The voting was unanimous in favor of.

COUNCIL REPORTS:

Mayor Jeff Cox – General City Business Update. Things are going pretty well, there are some issues with snowplows. The small snow plow had a hydraulic blow, the internal valve failed. Dave Nuttall found a used plow for cheaper than it would be to fix the current plow. The plow is attached to the truck. The water guys just replaced a valve in the tank, now with the valve working, they can send the water into the system instead of downstream.

Councilman Casey Anderson. UAMPS has hired a consulting wage analysis to their organization where a cost comparison will be done so they know where they stand with everyone else. The City may want to consider doing this. A study would

accomplish that we are fair, and we are where we need to be. More information will be forth coming. Casey handed out packets to the Council so they understand how the power department works for Fairview City.

Councilman Cliff Wheeler-- going back to snowplows and roads, can the City go back out and widen the road because some of these roads are one lane. Mayor Cox stated that, if there is a road that is not as wide as the road, to let him know, and he would send someone out to widen it. It was also asked if they could round or push back the corners, it is bad for accidents. There have been citizens who have voiced their concerns. The Mayor will look into the intersections. Mayor Cox believed the width of the streets were okay. Also, Councilman Wheeler would like to commend the EMT's and Police for the work they do.

Councilman Bawb Nielsen stated that he is excited about the chocolate festival. It will be held on February 12th and 13th. The economic development does a great job with that.

Kaelyn Sorensen. None

Councilman Bob St. Jacques. The economic development would like to have the citizens turn on their Christmas lights for the two days of the festival, he asked if this could be put in the Focus. This is an avenue to let the people know. A website will be out tomorrow on land use by the League of Cities and towns. This is related to planning.

APPROVAL OF VOUCHERS:

Councilman Bawb Nielsen moved **to approve the vouchers form December 18, 2015 to January 22, 2016**. Councilman Casey Anderson seconded the motion. The voting was unanimous in favor of.

ADJOURNMENT:

Councilman Bawb Nielsen moved **to adjourn the meeting at 8;28 p.m.** Councilman Cliff Wheeler seconded the motion. The motion carried.

City Recorder

Date