

APPLICATION FOR A HOME OCCUPATION

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Date Submitted _____
Business Name _____
State Tax # _____
State Occupation License # _____
Land Serial No. _____
Address of Site _____
Property Owner's Name _____
Applicant's Name _____
Email Address _____
Mailing Address _____

Phone Number _____

1. What is the proposed home occupation? _____

2. How many clients will be coming to the home as a result of this application at any one time during a daily interval? _____

3. What provisions are available for off-street parking? _____
4. What type of equipment, materials, tools, and merchandise stock are involved in the home occupation? _____

5. What type of modifications to the residential structure are anticipated because of the home occupation? _____

ALL HOME OCCUPATIONS MUST COMPLY WITH THE FOLLOWING REQUIREMENTS:

1. The Home Occupation shall be conducted wholly within the residence, or approved structure, or area on the premise.
2. The Home Occupation shall not occupy any area within the garage unless the garage still functions for parking and as long as two parking spaces for residential use are still available.
3. Commodities may be sold that are incidental to the service provided.
4. Only one vehicle may be used in association with the Home Occupation and shall be stored entirely within a garage or structure on the premises. No deliveries by semi-tractor/trailer are permitted.

5. Home Occupations shall conform with all fire, building, plumbing, electrical, health, and sanitation codes, with all applicable State laws, and with Fairview City Ordinances.
6. Home Occupation shall not cause a demand for municipal or utility services or community facilities in excess of those usually and customarily provided for residential uses.
7. The Home Occupation shall not alter the residential character of the premises or unreasonable disturb the peace and quite, including radio and television reception of the neighborhood by reason of color, design, materials, construction, lighting, sounds, noises, or vibrations.
8. Each special condition established by the Planning Commission and made of record in the Home-Occupation Permit shall be met.
9. A Home-Occupation Permit is not a business license and the granting of said permit shall not relieve the permittee of any license requirement of an applicable City, County, or State regulatory agency.
10. The owner or operator shall obtain and maintain a valid business license as required by the business licensing requirements of the City.
11. Home-Occupation permits shall be valid for one (1) year and may be renewed annually provided there have been no reported violations, unresolved complaints, or detrimental characteristics which may require termination of said permit.

HOME OCCUPATION BUSINESS FEE EXEMPTION: If you feel your business will have no material offsite impact in addition to the impacts of the primary residential use, please check _____. If you seek exemption status, please state why _____

Note: Home-Occupation Exempt Definition-- A business, transaction, or activity conducted entirely within no more than 25% of a primary dwelling and exclusively by persons residing within the dwelling, in a manner that is indiscernible from, clearly incidental, and secondary to the residential use, without altering the dwelling site or structure, the character of the neighborhood, the demand for public facilities or services, creating an unsafe condition or providing a short-term residential rental. (Home-Occupation businesses with no one coming to the home for business generally do not pay a license fee.)

SIGN REQUIREMENTS

1. No sign shall obstruct the view of or be placed adjacent to or upon any public street, utility pole, or post of any traffic or regulatory sign.
2. No sign shall be erected upon or project onto any public land or building.
3. Maintenance shall mean sign and sign support structures, and displace surfaces shall be kept painted at all times.
4. Wall signs shall mean sign attached to wall or building structure. May apply for sign along with home-occupation permit. Wall sign shall be no larger than eighteen (18) inches x eighteen (18) inches.
5. Over entrance to doorway shall mean sign attached to wall entrance to doorway, may apply for sign with home occupation permit. Over doorway sign shall be no larger than twelve (12) inches x thirty-six (36) inches.
6. A frame shall mean free standing and be confined to residence property. May apply for sign with home-occupation permit. A frame sign shall be no larger than two (2) feet x three (3) feet.
7. Temporary sign shall mean sign shall not remain in place for period not to exceed three (3) days, and shall be confined to residence property. No permit required. Temporary sign shall be no larger than eighteen (18) inches x eighteen (18) inches.